

**FORT SCHUYLER MANAGEMENT CORPORATION**  
**SUBJECT MATTER LIST**  
**(as of 02.09.21)**

**PLEASE NOTE: FORT SCHUYLER MANAGEMENT CORPORATION MAY DETERMINE THAT CERTAIN DOCUMENTS LISTED BELOW ARE EXEMPT FROM DISCLOSURE PURSUANT TO THE FREEDOM OF INFORMATION LAW (PUBLIC OFFICERS LAW, SECTION 84, ET. SEQ.)**

**Committee on Open Government:**  
**<https://www.dos.ny.gov/coog/>**

- I. Corporate and Governance Documents**
  - Board Meeting Agendas, Resolutions, Minutes
  - Conflict of Interest forms
  - Policies
  - Organizational documents including bylaws and certificate of incorporation
  
- II. Financial Documents**
  - Accounts Payable and related documents
  - Accounts Receivable and related documents
  - Bank Correspondence
  - Financial Documents
  - Internal audit records
  - Purchase requisitions, orders, invoices, billing records
  - Insurance records
  
- III. Project Documents**
  - Contracts/Agreements and related documents
  - Grant applications, grant disbursement agreements, and related documents
  - Land transaction documents
  - Procurement Files including Requests for Proposal and related documents
  - Land transaction documents
  - Property and equipment records
  
- IV. Other**
  - General Correspondence
  - Information Requests and responses
  - Litigation and related documents